

# **Athletics Northern Ireland Management Board Meeting**

**Wednesday 22nd June 2022**

## **Management Summary**

### **1. Declarations of Interest**

The Board noted that there remain outstanding Declarations of Interest from people within the sub-committees. An enforcement process, if applicable, is to be agreed at the next meeting.

### **2. Chair's update**

Accounts for the year ending March 2022 are being prepared, which in current draft form, show a breakeven scenario after receipt of the covid payment. Draft Financial Policy & Procedures were presented for review. Comments on the Policy & Procedures are to be sent to CEO and Chair as soon as practicable so that a full review of the policy can be done at the next meeting. The Board has agreed to the appointment of Finegan Gibson as the company's auditors for a period of 5 years before re-tendering. The VAT registration of the company is being reconsidered. Consideration has been given to making MPT Ltd a subsidiary of Athletics NI (2008) Ltd. The benefits, risks and costs will be investigated by Edwards & Co and it, along with a step plan for implementation, will be presented to the Board.

Mileage allowance for T&F Officials to be increased to 45p per mile, backdated to January 2022, was agreed. Parity for Road and XC officials will be discussed once a proposal comes before the Board.

Funding for the UK Talent Programme has been reduced from £40k to £20k. The application for funding from the Rank Foundation is almost complete.

It was agreed, unanimously, that the bank mandate is altered.

The advertisement for Honorary Treasurer will be launched on June 23<sup>rd</sup>.

The decision to appoint Edwards & Co as the company's solicitor was agreed upon unanimously.

The pricing of event bookings on Open Track for junior events is to be reconsidered.

Annual leave for staff was discussed and agreed. Other provisions in the Staff Handbook will be agreed upon at the next meeting.

The draft safeguarding letter regarding the establishment of a pan sport, government-funded safeguarding body, was presented and in principle, was agreed upon by the Board.

DA has stood down from his position as the ANI representative on the UKA Member group. PL has been nominated by the Board to replace him.

The Permit Fee Structure for events will be reviewed by DA and a new proposal put before the Board.

The next meeting will be Wednesday, July 6<sup>th</sup> at Athletics House at 5:30pm.

Subsequent meetings have been scheduled for August 3<sup>rd</sup> and October 5<sup>th</sup>.