

## Items we require in order for you to Affiliate are:

Details of your coaches (At least one fully qualified Level 2 coach is mandatory)

Club Constitution (a sample one will be provided)

List of Office Bearers (at least secretary, treasurer & chairman, secretary must have email)

Photo or drawing of proposed club kit (please get this checked out before going ahead with a kit order, as kits need to be unique to each club).

**Payment:** To Athletics NI is £100 per year for each club. An athlete registration fee of £10 per adult is payable for any athlete who is over the age of 16 in the year of registration. The cost of junior athlete registration is £5 for any child aged 13 or above in the year of registration. Athlete's under the age of 13 can be affiliated free of charge.

Club affiliation and athlete registrations are payable annually on 1st April, expiring 31st March in the following year. Athlete registrations from any previous years cease to work from 1st April onwards and athletes will not be able to enter events again until their club is re-affiliated and athletes re-register. There are no exceptions to this rule because without registration athletes are not covered by insurance.

Upon acceptance you will be issued with access to your own online portal, where you must input details of all athletes who are taking part in open events under your club name.

**Registrations will expire automatically on 1st April each year**, and must be renewed on/after 1st April regardless of the date it was paid in the previous year. I.e. if a new member is registered on 1st March 2015, they will pay £5/10 for 2014-15, but their registration will still become void on 1st April 2015.

Once you have returned these items to the athletics office the details will be checked for kit clashes etc and you will then become an affiliated club.